

TTT Project Budget

To reach some project goals you will need to spend money, so it is very important to write a budget. Include everything you might need, for example: stationery, postage, copying, photo album to record the project, food, flyers, poster board, balloons, paint, crayons. Remember – you might not have to raise the money to pay for this yourself – you could ask local businesses to donate goods. Many businesses will want to help, but they might also want some public recognition for their support.

In this table, list the:

- Category** - for example, "promotion" or "garden supplies".
- Items** for the category - for "promotion" it might be: paint and crayons, cardboard, printing etc.
- for "garden supplies" it might be: soil, native plants, bark etc.
- Expected cost** - the amount you expect each item to cost.
- Real cost** - the amount it really cost.
- Total amount** - the total cost for the whole category.

Category	Items	Expected Cost	Real Cost	Total Amount
				Budget Total